

### Single Purchase Order Form

Open Value Gift Cards		
Number of Cards:	Amount on Card:	Total Amount:
	£	£
	£	£
	£	£
Sub Total:		£
Less Discount:		£
Total Gift Card Order:		£
Card Type:	Shopping / Dual Shopping / Bow / Words*	

Pre-Denominated Gift Cards	
Gift Card Type:	Amount Required:
£5 Gift Card	£
£10 Gift Card	£
£20 Gift Card	£
£25 Gift Card	£
£50 Gift Card	£
£100 Gift Card	£
Sub Total:	£
Less Discount:	£
Total Pre-Denominated Gift Card Order:	£

Contact / Invoicing Details	
Full Name:	
Position:	
Company:	
Address:	
Postcode:	
Telephone:	
Facsimile:	
Email:	

Delivery Address (if different to the above)	
Full Name:	
Company:	
Address:	
Postcode:	

Gift Card Management System (GCMS) TopUp	
Amount to be added to your main account:	£
Less Discount:	£
Total TopUp Order:	£

Gift Card Management System Additional Cards	
Total Number of Cards to be added to GCMS:	

Gift Wrapped Wine		
Gift Type:	One Bottle / Two Bottle / Six Bottle*	
Options:	BIN Code:	Price:
Bottle One:		£
Bottle Two:		£
Bottle Three:		£
Bottle Four:		£
Bottle Five:		£
Bottle Six:		£
Packaging Option:		£
Delivery Option:		£
Total Wine Order:	£	
Gift Tag Message: (Maximum 60 Characters)		

Order Total	
Total Open Value Gift Card Order:	£
Total Pre-Denominated Gift Card Order:	£
Total GCMS Top-Up Order:	£
Total Wine Order:	£
Total To Pay:	£

Payment Information	
Purchase Order Number:	
Payment Method:	Cheque / BACS / CHAPS*
Proforma Invoice:	Post / Fax / Email / Not Required*
Order Confirmation:	Telephone / Fax / Email / Not Required*
Dispatch Confirmation:	Telephone / Fax / Email / Not Required*

Signature	
By placing this order I/we agree to the terms and conditions of ASDA Business Rewards listed overleaf. Partnerships must apply by the partner signing 'For self and partners'. For limited companies and other corporate bodies an authorised person should sign.	
Date:	
Position:	
Signature:	

## Gift Card Discounts

The following discounts are available on orders of ASDA Gift Cards. No retrospective discount is available.

Discount Structure	
£1,000 – £9,999	2.5% discount
£10,000+	5% discount

## Paying by Cheque

Please write a cheque for the total amount due, less applicable discount, made payable to ASDA Business Rewards and return with your completed order form to: ASDA Business Rewards, PO Box 329, Tunbridge Wells, Kent, TN2 9DN

## Paying by Money Transfer

Please fax your completed order to 0844 800 9245 and transfer the total amount due to:

**Account Name:** ASDA Business Rewards

**Bank:** Natwest

**Sort Code:** 55-70-13

**Account No:** 78133750

## Paying by Credit or Debit Card

Please visit [www.asdabusinessrewards.com](http://www.asdabusinessrewards.com) if you wish to pay by debit or credit card.

Please Note: We can only deliver ASDA Gift Cards to the address the credit/debit card is registered to.

\*5% discount not available on Credit/Debit card orders due to transactional charges.

# Terms & Conditions

ASDA Business Rewards will supply ASDA Gift Cards and ASDA Business Rewards Gift Wrapped Wine (including champagne) in accordance with these terms and conditions. For the avoidance of doubt all other terms whether contained or referred to in a customer's order or in any other document, are hereby excluded.

### 1. ASDA Gift Cards

- ASDA Gift Cards are issued by ASDA Stores Ltd., Great Wilson Street, Leeds, LS11 5AD via ASDA Business Rewards.
- ASDA Gift Cards can be used in any ASDA Store within the United Kingdom.
- Payment for transactions may only take place at the check-out when the card is presented.
- The balance of an ASDA Gift Card, can be used for in-store purchases in full or part payment (excluding third party concessions or products, Petrol and Lottery tickets) at any time.
- ASDA cannot be held liable for lost/stolen Gift Cards or any credit amounts on such cards.
- ASDA reserve the right to amend the terms and conditions that apply or discontinue the card at any time. Any notification of such change will be displayed at the Customer Service Desk in all ASDA Stores.
- No change (Cash) will be given on an ASDA Gift Card or the balance on the ASDA Gift Card.

### 2. Gift Wrapped Wine & Champagne

- All prices in the brochure are correct at the time of going to press. The published prices include VAT at 20% and our standard packaging but exclude delivery cost.
- All bottles unless otherwise stated are 75cl.
- It is an offence for anyone under the age of 18 years to purchase or attempt to purchase alcoholic liquor and we reserve the right to refuse to supply any individual or company.
- All products shown either in our brochure or on our website are subject to availability and we reserve the right to substitute goods of equal or higher value. Vintages, labels and closures may also vary.
- We deliver to most UK addresses although it may take longer to deliver to more remote areas (but you will be advised when ordering). Standard delivery to mainland UK is normally within 5 working days and a charge of £4.95 applies to each addressee and each consignment up to 15kg. Named day delivery is charged at £7.50 per addressee.

### 3. Purchase, Delivery & Supply

- Whenever possible ASDA Gift Cards and ASDA Business Rewards Gift Wrapped Wine Range (including champagne) will be dispatched on the day cleared funds are received by ASDA Business Rewards prior to 1pm. If an order/cleared funds are received after 1pm, the products will be dispatched the next working day. Please note that the date of dispatch and delivery to a customer is not of the essence.
- All orders will be acknowledged and confirmed by ASDA Business Rewards personnel and a specific order code issued.
- Customers must notify ASDA Business Rewards as soon as they are aware of non-delivery, and in any event within 24 hours of due delivery date. Any short delivery of must be notified to ASDA Business Rewards within 3 days of delivery.
- ASDA Gift Cards and ASDA Business Rewards Gift Wrapped Wine Range (including champagne) are not sold on a sale or return basis and no return will be permitted unless it can be demonstrated that ASDA Business Rewards has been in error in fulfilling the customer's order.

**ASDA**  
Business Rewards

PO Box 329, Tunbridge Wells, Kent, TN2 9DN

Telephone: 0844 800 9244

Facsimile: 0844 800 9245

- ASDA Gift Cards and ASDA Business Rewards Gift Wrapped Wine Range (including champagne) will be delivered to the customer by agreed delivery service. Risk will pass to the customer upon delivery, and title will pass upon receipt of cleared funds. ASDA Business Rewards endeavours to deliver its products in good condition but if for any reason goods are received in less than good condition they will be replaced with an equal product subject to the discretion of the provider.
- ASDA Business Rewards reserves the right to refuse to accept an order and also reserves the right to immediately suspend the fulfilment of an order if the customer is in breach of any of these terms and conditions.
- No trade mark, service mark, corporate name or other trading name of ASDA or any of its subsidiary companies may be used by a customer without that customer first obtaining the prior written permission of ASDA Business Rewards.
- If any of the provisions of this agreement shall be found by any court to be invalid or unenforceable such invalidity or unenforceability shall not affect the other provisions of this agreement which shall remain in full force and effect.
- A person who is not a party to this agreement will acquire no rights under the Contracts (Rights of Third Parties) Act 1999 to enforce or take the benefit of any of these terms and conditions.
- Breach of these conditions will entitle ASDA Business Rewards to discontinue supply immediately and seek legal remedy available for injunction, damages or otherwise.
- Customers may not sell ASDA Gift Cards or any of the ASDA Business Rewards Gift Wrapped Wine Range (including champagne) to third parties unless they receive a contractual commitment from ASDA Business Rewards that the gift cards will not be re-sold by them, or any subsequent purchaser, to groups or individuals at a discount.
- This agreement to supply ASDA Gift Cards or any of ASDA Business Rewards Gift Wrapped Wine Range (including champagne) shall be governed by and construed in accordance with the laws of England and the English courts shall have exclusive jurisdiction.
- ASDA Business Rewards reserves the right to alter any of the above terms and conditions but undertakes that before so doing it will serve a reasonable notice upon the customer. The customer may not vary the terms and conditions and any attempt to vary these terms will not be affective unless it is in writing and signed on behalf of ASDA Business Rewards.
- Nothing in these terms and conditions shall affect a customer's statutory rights.

### 4. Data Protection Notice

- Any personal or company data obtained will be held and processed in accordance with relevant legislation by ASDA Business Rewards and/or ASDA Stores Ltd.
- Personal or company data will not be passed to any other organisation unless it is necessary to do so to fulfil obligations under this consent.
- A person or company has the right to request access to personal or company data held by ASDA Business Rewards and/or ASDA Stores Ltd. at any time by writing to ASDA Business Rewards.
- ASDA Business Rewards should be informed of any inaccuracy in the data in order that it may be rectified. Information held may be used by ASDA Business Rewards and/or ASDA Stores Ltd., to send details of other products and services.

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